



## **Terms of Reference For Mid Term Review**

### **Project Title:**

*Deepening African Civil Society Engagement in International Post-Paris Climate Change Dialogues and Response Strategies*

### **Project Period:**

*August 2017 – December 2020*

### **Consultancy Period:**

*June 2019 -July 2019*

## **1. Background Information**

The Pan African Climate Justice Alliance (PACJA) is a coalition of more than 1000 organisations from 48 African countries. It brings together a diverse membership drawn from Faith-based Organizations, Community-based organizations, Non-Governmental organizations, Trusts, Foundations, Indigenous Communities, Farmers and Pastoralist Groups with a shared vision to advance a people-centred, right-based, equitable, just and inclusive approach to climate response.

The tremendous growth of the Alliance membership and mandate has necessitated a rethink of its governance, which seeks to accord more role to its base at sub-national/national level, through establishment of National Platforms that will henceforth serve as Pillars of mobilization in countries and sub-national levels. This is consistent with the Paris Agreement and Agenda 2030, which underscores the role of people and local communities in the achievement of their stated goals.

A robust, bottom-up approach which strengthens the voices of those at the frontline of the climate crisis – smallholder farmers, pastoralist communities, rural women, fisher-folk, forest communities, Small and micro, social enterprises (SMEs), people living with disabilities, the aged, the vulnerable and the marginalized among others – who form the bedrock of PACJA membership - informs the Alliance interventions at all levels. In light of this, PACJA's current strategic focus aims at building strong National/Sub-national Platforms with well-defined criteria which emphasizes mandatory consideration of sectoral, language and territorial diversity in their membership and governance. Under this, PACJA is currently building/establishing co-creation partnerships with local implementing agencies at the sub-national levels for joint co-creation and resource mobilisation.

## **2. Project Introduction**

PACJA, with support from the Government of Sweden through the Swedish International Development Agency (SIDA), is implementing, according to her strategic plan 2016-2020, "*Deepening African Civil Society Engagement in International Post-Paris Climate Change Dialogue and Response Strategies*". The overarching goal of the Project is to place African CSOs engagement at the center-stage of climate governance in the context of low carbon development and implementation of Nationally Determined Contributions (NDCs) of the Paris Agreement. Part of the Project activities include building Designated National Platforms in eight countries namely: - Kenya, Botswana, Zambia, Tanzania, Ethiopia, Gabon, Cote d' Ivoire and Nigeria.

The Project targets Pan African Institutions, but not limited to, African Union Commission (AUC), UN Economic Commission for Africa (ECA), African Development Bank, UN Environment Africa regional office, as well as Regional Economic Integration Communities (RECs) such as Southern Africa Development Community (SADC), Common Markets for East & Southern Africa (COMESA), Economic Community of Central African States (ECCAS), East African Community (EAC) and Economic Community of West African States (ECOWAS) to ensure consistent and sustainable policy outreach and actions.

The Project has five result areas namely: -

- National, Sub-regional and regional Policies, Plans and Programmes are influenced by evidence-based CSO narratives and policy analyses and advice;
- PACJA and its organs have the capacities to effectively engage in Post-Paris dialogues and response strategies related to SDGs;
- African CSOs empowered to hold their governments accountable on the domestication of UNFCCC Agreements and decisions;
- African CSOs Participate and influence states in Post-Paris climate change dialogues in the context of SDG's and;
- Public awareness raised and African CSOs mobilized and empowered to engage in Post-Paris climate change dialogues and response strategies in the context of SDGs.

### **3. Purpose & Scope of the Mid Term Review (MTR)**

PACJA is carrying out this MTR to analyse the achievements of the Project from inception to date against its original set objectives. The MTR will be a forward-looking exercise and will capture lessons learnt and provide information on the nature, extent and where possible, the potential impact and sustainability of the Project. The MTR will assess the programmes' design, scope, performance of the program against planned results, implementation status and the capacity to achieve the expected outcomes. The MTR will analyze implementation challenges and best practices in order to come up with appropriate lessons learnt and recommendations that will inform the remaining implementation period.

The MTR will therefore be guided by the following questions: -

#### **a) Relevance – (program design and focus)**

- To what extent are the stated outcomes and outputs relevant with the national and regional priorities and needs?
- What factors have contributed to achieving or hindering achievement of the intended outcomes?
- Are the adopted strategies and inputs realistic, appropriate and adequate for the achievement of results?
- Are the partnership strategies appropriate and effective (in the national and regional context)?

#### **b) Effectiveness- (management processes and their appropriateness in supporting delivery)**

- Is the project management strategy effective in delivering desired/planned results?
- Are the national implementation strategies and tools effective considering the diverse cultural context?

- Are the programs in the 8 pilot countries (with respect to civil society perspectives on adaptation, mitigation, NDC's, policy formulation etc.) effective in responding to the beneficiary needs and priorities? Are there any results, lessons learnt and best practices that can be elaborated (improved)?

**c) Efficiency – (Of Programme Implementation)**

- What are the strengths, weaknesses, opportunities and threats or emerging issues within the national implementation processes?
- How has the capacity of the priority national platforms been enhanced (with focus on national priorities, vision and needs)
- Are the processes of achieving results efficient? Specifically did the actual or expected results (outputs and outcomes) justify the costs incurred?
- What factors are contributing to implementation efficiency? Are there more efficient ways and means of delivering more and better results (outputs and outcomes) with the available inputs? Could a different approach have produced better results?

**d) Impact**

- What is the contribution of the project to outcomes and the overall objective (review the program documents, log frame, results matrix, reports etc.)? What are the gaps and how can they be bridged?
- Is the contribution direct (as planned in the intervention logic) or indirect (not foreseen but due to other external factors)?
- What risks are affecting or likely to affect attainment of planned results and impact.

**e) Cross cutting issues**

- How has implementation integrated cross cutting issues related to gender, HIV/AIDS, governance and human rights within the climate advocacy space? What are the emerging issues?

**Expected Deliverables**

Key evaluation outputs shall include:

- a) **Inception report:** The evaluator will prepare an inception report which details the evaluators understanding of the evaluation and how the evaluation questions will be addressed. The inception report will include the evaluation matrix summarizing the evaluation design, methodology, evaluation questions, data sources and collection analysis tool for each data source and the measure by which each question will be evaluated.
- b) **Draft Mid-term Project Evaluation report:** The consultant will prepare draft report (maximum 5 weeks after signing the contract) which will be shared with all PACJA national platforms and Sida for their feedback.
- c) **Final Mid-term Project Evaluation Report:** The final report (max 30 pages excluding annexes) with an executive Summary which shall include the main conclusions and recommendations to be handed maximum 2 weeks after feedback from PACJA

#### **4. Proposed Timelines**

The entire evaluation is expected to take place between June - August 2019 for an estimated period of 50 man days. Potential consultants are expected to include a detailed plan of work taking into consideration the different phases of the evaluation as they send in their proposals. In General, it's expected that:

- The Consultant will be required to submit the revised reports (drafts & final) at least not more than 7 days after receiving comments from Sida.
- All reports shall be written in English language.

#### **5. Scope of Price Proposal and Schedule of Payments**

The consultant shall be paid in lumpsums upon completion of the following milestones.

- 30% after adoption of the inception reports
- 30% after presentation of the draft reports
- 40% after the approval of the final reports

The contract price will be fixed regardless of changes in cost components.

#### **6. Required Qualification for Consultants**

Potential consultants should:

- Demonstrate deep knowledge about climate change and regional integration in Africa.
- Have expertise in Climate change, communication/advocacy and formulation, monitoring and evaluation of development programs.
- Experience working at the regional level with CSO's in Africa and or other developing countries will be an added advantage.
- Knowledge about the socio-political and cultural context in Africa.
- Familiarity with Sida development strategies and experience in rights-based approaches.
- Fluency in English and must have experience and capacity to work in an international setup.

## **7. Evaluation Ethics**

This MTR shall be conducted in accordance with PACJA's principles outlined within the organizational policy documents which spell out principles of ethics and code of conduct. This shall be availed to the consultant (s) prior to the commencement of this assignment. Additionally;

- a. The consultants should be independent and impartial and have personal and professional integrity as a means to ensure that the evaluation effectively contributes towards learning and accountability.
- b. Should present information that is complete and fair in its assessment of strengths and weaknesses so that decisions or actions taken are well founded.
- c. Should disclose the full set of evaluation findings along with information on their limitations and have this accessible to all affected by the evaluation with expressed legal rights to receive results.
- d. Should protect the anonymity and confidentiality of individual informants, provide sufficient notice to all respondents that will be part of the evaluation, respect people's right to decline engagement in various aspects of the evaluation, and must ensure that sensitive information cannot be traced to its source.
- e. Should be sensitive to beliefs, manners and customs and act with integrity and honesty in their relations with all stakeholders.